

# GENERAL SURGERY PATHOLOGY SPECIMEN REQUIREMENTS

**ALWAYS** include white and yellow requisition copies in the specimen kit or in the specimen bag's pouch pocket (keep pink copy for your records). When labeling specimen, always include **two forms of patient identifiers** – patient's name and patient's Date of Birth (D.O.B.) and/or Social Security number. Patient's specimen **must be labeled** in the presence of the patient (or patient's representative).

## HISTOLOGY

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### Specimen:

- **Formalin-fixed Tissue Biopsy** (use Formalin jar, green top)
- **Paraffin-embedded Biopsy**

**WE ACCEPT BIOPSIES AND EXCISION SPECIMENS FROM ALL SITES**, including breast and tonsil (evaluations for lymphoma).

### Transport:

Place in biopsy bottle with 10% formalin fixative (use formalin jar with green top). Seal lid tightly. Label container with the patient's name, D.O.B. or Social Security number, location/type of specimen, and physician who performed the procedure. Place biopsy bottles in Acupath biohazard specimen bag, and zip pouch. Insert **ALL** paperwork in rear pouch.

## NON-GYN CYTOLOGY

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### Specimen:

- **Aspirate Material/Liquid Specimen** (use Fine Needle Aspiration (FNA) vial, ThinPrep® CytoLyt Solution, orange tube top)

### Transport:

Use Cytology Kit for transport.

Place liquid specimen in prefilled ThinPrep® CytoLyt Solution collection vial (orange tube top). **DO NOT SUBMIT IN FORMALIN JAR.**

Container should be labeled with the patient's name, D.O.B. or Social Security number, location/type of specimen, and physician who performed the procedure. **SLIDES MUST BE LABELED IN PENCIL WITH PATIENT'S FIRST AND LAST NAME.** Place specimen containers in corresponding slots in tray located in cytology kit. Remove tray from cytology kit, place in biohazard specimen bag, then seal bag. Place tray back in cytology kit with **ALL** paperwork and close kit tight. **PLEASE DISCARD ANY UNUSED CONTAINERS.**

LAST UPDATE: SEPT. 2009



*For the Absolute Highest Standard in General Surgery Pathology*

Acupath Laboratories, Inc. • 28 South Terminal Drive • Plainview, NY 11803 • Toll Free: 1-888-ACUPATH (228-7284)  
Phone: 516-775-8103 • Fax: 516-326-3452 • Email: acuweb@acupath.com

# ACUPATH SPECIMEN PICK-UP INSTRUCTIONS

## FOR NY, NJ, AND CT:

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Private courier pick-up available Monday through Saturday.

1. **Clients on scheduled pick-up service**—courier will pick up as scheduled.
2. **For clients **not** on scheduled pick-up**—call 1-888-ACUPATH (228-7284) where an Acupath representative can assist with arranging a pick-up.

## FOR ALL OTHER STATES:

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1. **Private courier service**—please contact your local sales representative to arrange for a scheduled specimen pick-up with courier or call 1-888-ACUPATH (228-7284) for further assistance.
2. **FedEx delivery:**
  - a. Place the Acupath specimen kit or specimen bag with requisition copy into the FedEx Clinical Package.
  - b. Attach the Acupath preprinted air bills to the clinical package (make sure under #7 that "Payment: Bill to Recipient" is selected and Acupath's FedEx account is provided).

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